

Appendix 8: All Users Email/EBMT Electronic Notification

	INTERNAL MEMORANDUM
TO :	All Staff
FROM :	Chief Medical Officer
SUBJECT:	SHORTAGE OF BLOOD STOCK: WHITE/ YELLOW/RED ALERT
DATE :	DD MM YYYY

Dear Colleagues

The hospital has been notified of a _____ alert phase for red blood cells and the emergency blood management plan (MAP0009) has been invoked.

Blood transfusion must only be considered according to the 'Guidance for prioritisation of red blood cell transfusions' (attached).

Cross match holding time shall be limited to 24hours only.

Only one (1) unit of red cells shall be issued at a time unless there is actual or potential massive blood loss and this has been communicated with the laboratory.

Yours Sincerely,

Name

Chief Medical Officer